

TALLY PRIME

MANUAL ACCOUNTS

- Introduction & Need for Accounting
- World of Accounts & Type of Accounts
- History of Accounting
- Evolution of Accounting
- Definition of Accounting
- Meaning of Accounting
- Procedure of Accounting
- Process of Accounting
- Book-Keeping System
- Chart of Accounts
- Classification of Accounts
- Accounting Concepts
- Single Entry System
- Double Entry System
- Golden Rules of Accounts
- Analysis of Transactions
- Accounting Cycle
- Accounting Terms
- Significance of Accounts
- Journal Entries (Vouchers Posting)
- Adjustment Entries
- Accounting Equation

Our Courses

Java Full Stack, Dotnet Full Stack, Python Full Stack, Data Science (AI & ML), Front End – Angular, Front End – React, Testing, Tools – QA, Digital Marketing, Tally, MS Office, C & DS, Java, Advanced Java, Azure Devops, UI Technologies

COMPUTERIZED ACCOUNTS

- Introduction of Tally Prime
- Company Creation & Select Company
- Group Company Creation
- Shut Company & Company Alteration
- Groups, Ledgers Creation & Alteration
- Accounting Vouchers, Function Keys & Short Cut Keys
- Posting Accounting Vouchers with Practical Problems
- Inventory Masters Creation & Alteration
- Posting Inventory Voucher with Practical Problems
- Generating Accounting & Inventory Reports
- Bill Wise Details, Purchase & Sales Returns
- Maintain Zero Valued Transactions
- Invoice Preparation with Stock Items
- Preparation of Budgets & Controls
- Preparation of Multiple Price Levels
- Set Credit Limits, Cost Centers
- Bank Reconciliation Statement (BRS)
- Stock Transfers to Godowns
- Maintain Batch Wise Details
- Preparation of Bill of Materials (BOM)
- Tally Data Backup & Restore
- Year Ending Process & Split Company Data
- Payroll (Pay Slips, Attendance Sheet & Payroll Register)
- Intrastate Good Service Tax (GST) Invoices
- Interstate Good Service Tax (GST) Invoices
- Input GST & Output GST Reports

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